

## Health Services **CLIENT RELATIONS FORM**



Please fill out this form as completely as possible and email it to <u>clientrelations@lalgbtcenter.org</u> or give it to any clinic front office staff member. You can also use the above QR code to fill out a form and submit it online. Your concern or feedback will be reviewed and addressed by the Client Relations team, typically with 5 to 10 business days.

Client Name:		
Phone Number:		
Nature of Concern/Problem	□ Phone Access or Callback	□ Rules and Regulations
<ul><li>□ Appointment Access</li><li>□ Billing</li><li>□ Health Information or Records</li></ul>	□ Problem with Staff □ Quality of Care □ Referral	☐ Wait Time ☐ Other:
Describe your concern.		
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Client Signature	Today's Date	<del></del>
	Staff Use Only	
Client Relations Signature:	Date of Receipt:	