



Position: Youth & Family Connections Coordinator
Program R.I.S.E.
Department: Children, Youth, & Family Services
Reports to: Youth & Family Connections Manager
Salary: \$51,000 annually
Status: 100%, Full Time, Exempt, Regular
Probation: 180 days
Benefits: Medical, Vision, Dental, and Life Insurance; also including Long Term Disability, an Employee Assistance Program, and a 403B retirement plan

JOB SUMMARY: The Youth and Family Connections Coordinator works to improve permanency and increase LGBTQ education and support for youth and family programs serving system-involved youth (DCFS, Probation, DMH) and youth experiencing homelessness. This position provides direct services to youth and assists the child and family/caregiver in the home, school, and community by providing a variety of supportive and case management services, some of which may include mentoring, coaching, behavioral support, education, transportation and other services that address overall needs.

DUTIES AND RESPONSIBILITIES

- 1) Ensure youth and family level interventions utilize a progressive engagement, strengths-based approach and are designed to improve youth well-being, identify, keep and increase connections youth have with identified adults and enhance family and community support so youth can achieve emotional and housing stability;
- 2) Develop a collaborative relationship with child and family, educational personnel, program staff, and any others who may be involved with the child/youth;
- 3) Conduct family search both for potential permanency options, as well as lifelong connections;
- 4) Develop a family reconnection plan and assist with preparation and support of identified connections;
- 5) Provide field contacts to assess youth's need for community services and assist youth and family/caregivers in connecting to community services;
- 6) Facilitate meetings both in the agency office, at the families' homes, and in the community and act as an advocate for youth;
- 7) Provide technical assistance, training, consultation to professionals as needed;
- 8) Participate in staff meetings, conferences, consultations, in-service training, supervision and evaluation;
- 9) Prepare monthly, quarterly and annual reports as required by funders and department executive leadership and ensure program deliverables are met;
- 10) Other duties as assigned;

JOB QUALIFICATIONS AND EXPERIENCE:

- 1) Knowledge of or experience working with the LGBTQ community and familiarity with issues of particular relevance to LGBTQ people;
- 2) A passion for the Center's work and its mission to make the world a better place for LGBTQ people;
- 3) 6-8 years of education in child development, social work or related field or equivalent experience;
- 4) Knowledge and understanding of the issues affecting LGBTQ youth, youth in foster care and probation;
- 5) Prior direct service experience with systems-involved youth;
- 6) Ability to demonstrate active listening skills, family and group processing experience, and form effective relationships with youth, families, and caregivers;
- 7) Bilingual skills (Spanish/English fluency) preferred;
- 8) Flexibility to work evenings and weekends; and must be available by cell phone for "on call" and crisis situations;
- 9) Access to reliable transportation and the ability to be insured;
- 10) Current CPR Certificate;
- 11) Demonstrated ability to work effectively with people of diverse races, ethnicities, nationalities, sexual orientations, gender identities, gender expression, socio-economic backgrounds, religions, ages, English-speaking abilities, immigration status, and physical abilities in a multicultural environment.

E-mail cover letter and resume as an attachment to jobs@lalgbtcenter.org website: www.lalgbtcenter.org

Or submit cover letter with application/resume to:

Los Angeles LGBT Center, Human Resources Dept., 1625 N. Schrader Blvd., Los Angeles, CA 90028

The Los Angeles LGBT Center is an Equal Opportunity Employer and is committed to fostering diversity within its staff. Applications are encouraged from all persons regardless of their race, color, ancestry, religious creed, national origin, sex, sexual orientation, gender identity, gender expression, medical/physical/mental condition, pregnancy/childbirth and related medical condition, age, marital status, or veteran status.