



**Position:** Psychiatric Nurse Practitioner  
**Program:** Mental Health Services  
**Department:** Health Services  
**Reports To:** Director of Psychiatry  
**Salary:** \$130,000 / Annually  
**Status:** 100%, Full-Time, Regular, Exempt  
**Probation:** 180 days  
**Benefits:** Medical, Vision, Dental, and Life Insurance; also including Long Term Disability, an Employee Assistance Program, and a 403(b) retirement plan

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**JOB SUMMARY:** Under the clinical and medical supervision of the Director of Psychiatrist the Psychiatric Nurse Practitioner is responsible for performing clinical and administrative duties for the patients of Los Angeles LGBT Center (The Center) Health and Mental Health Services (HMHS). This job requires special interest in psychiatric problems encountered in a population with a high prevalence of HIV and substance use, especially crystal methamphetamine.

**ESSENTIAL FUNCTIONS:**

- 1) In accordance with the Center's defined psychiatric nurse practitioner protocols the psychiatric nurse practitioner will: obtain review of psychotropic medications and mental health history; provide a 5-axis differential diagnosis; formulate and execute a treatment plan including medications and follow-up schedule; recognize need for physician consultation when appropriate, including need for referral to specific specialists.;
- 2) Obtain signed patient consent for prescription of psychoactive medication;
- 3) Follow-up with patients as needed to ensure compliance with protocol/treatment guidelines;
- 4) Participate in formal and informal case consultation with referring providers;
- 5) Deliver appropriate patient health education and disease prevention;
- 6) Participate in clinical research projects, as appropriate;
- 7) Accept responsibility for his/her own professional development and engage in continuing education (i.e.: Inter-City HIV Grand Rounds) to maintain and enhance medical skills, knowledge and procedures;
- 8) Participate in educational or administrative meetings as necessary or requested;
- 9) Participate in monthly Multi-Disciplinary Case Conference and in other meetings as needed;
- 10) Participate in the education/training of HMHS staff and interns regarding psychotropic medication;
- 11) Other duties as assigned;

**JOB QUALIFICATIONS & EXPERIENCE:**

- 1) Knowledge of or experience working with the LGBTQ community and familiarity with issues of particular relevance to LGBTQ people;
- 2) A passion for the Center's work and its mission to make the world a better place for LGBTQ people;
- 3) 2 years experience with outpatient mental health care or HIV specialty mental health care with dual-diagnosis;
- 4) CA RN license/MSN with current CA Furnishing Number,
- 5) DEA registration;
- 6) ANCC/ California Nurse Practitioner Certification;
- 7) Bilingual a plus (Spanish/English preferred);
- 8) Creation and maintenance of patient records;
- 9) Current Cardiopulmonary Resuscitation (CPR) care;
- 10) Computer skills and knowledge including word processing, database operations, spreadsheets, and other software systems;
- 11) Excellent verbal and written communication skills, including strong organizational, detail and interpersonal skills;
- 12) Ability to effectively educate patients and their families;
- 13) Superior interpersonal communication skills;
- 14) Ability to work independently with minimal supervision;
- 15) Demonstrated ability to work effectively with people of diverse races, ethnicities, nationalities, sexual orientations, gender identities, gender expression, socio-economic backgrounds, religions, ages, English-speaking abilities, immigration statuses, and physical abilities in a multicultural environment.

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E-mail cover letter and resume as an attachment to [jobs@lalgbtcenter.org](mailto:jobs@lalgbtcenter.org) website: [www.lalgbtcenter.org](http://www.lalgbtcenter.org)

Or submit cover letter with application/resume to:

**Los Angeles LGBT Center, Human Resources Dept., 1625 N. Schrader Blvd., Los Angeles, CA 90028**

The Los Angeles LGBT Center is an Equal Opportunity Employer and is committed to fostering diversity within its staff. Applications are encouraged from all persons regardless of their race, color, ancestry, religious creed, national origin, sex, sexual orientation, gender identity, gender expression, medical/physical/mental condition, pregnancy/childbirth and related medical condition, age, marital status, or veteran status.