



Position: Health Education Specialist II
Program: Positive Images
Department: Health Services – Community Health Programs
Reports to: Program Supervisor, South LA
Salary: \$16.00 per hour
Status: Full-Time, Non-Exempt, Union
Probation: 90 Days
Benefits: Medical, Vision, Dental, and Life Insurance; also including Long Term Disability, an Employee Assistance Program, and a 403B retirement plan.

JOB SUMMARY:

Under the supervision of the Program Supervisor, South LA, the Health Education Specialist II will assist in the development and implementation of appropriate HIV prevention strategies targeting persons living with HIV/AIDS and coordinate specific prevention strategies.

ESSENTIAL FUNCTIONS:

- 1) Identify persons living with HIV for participation in prevention programs;
- 2) Assist in Facilitating HE/RR Individual Level Interventions using Health Navigation Services strategy;
- 3) Assist with the development of appropriate themes and messages that address the prevention needs of persons living with HIV;
- 4) Assist with the coordination of weekly and monthly education sessions for persons living with HIV;
- 5) Monitor the quality and consistency of community risk reduction programs;
- 6) Assist with the preparation of monthly reports to the funding source;
- 7) Coordinate referrals and linkage to care within the Center and to local social/medical organizations;
- 8) Participate in community/public task forces/meetings as necessary;
- 9) Collaborate with the SHEP Department to meet goals and objectives;
- 10) Collaborate with local agencies that provide HIV/AIDS services, resources and that conduct HIV risk reduction programs;
- 11) Availability to work some evenings and weekends as needed;
- 12) Other duties as assigned;

JOB QUALIFICATIONS AND EXPERIENCE:

- 1) Knowledge of or experience working with the LGBTQ community and familiarity with issues of particular relevance to LGBTQ people;
- 2) A passion for the Center's work and its mission to make the world a better place for LGBTQ people;
- 3) A minimum of 1 year of experience implementing evidence-based interventions, including Health Navigation Services strategy;
- 4) An understanding of health education principles and behavior, people of color and community resources in Los Angeles County;
- 5) Knowledge of HIV/AIDS-related resources and services in the community for HIV-positive people;
- 6) Ability to work effectively with men and women of diverse ethnicities, ages and sexual orientations in a multicultural environment.
- 7) Computer skills and knowledge including word-processing, database operations, spreadsheets and other software systems.
- 8) Bilingual strongly preferred (English/Spanish fluency);
- 9) Demonstrated ability to work effectively with people of diverse races, ethnicities, nationalities, sexual orientations, gender identities, socio-economic backgrounds, religions, ages, English-speaking abilities, immigration status, and physical abilities in a multicultural environment.

E-mail cover letter and resume as an attachment to jobs@lalgbtcenter.org website: www.lalgbtcenter.org

Or submit cover letter with application/resume to:

Los Angeles LGBT Center, Human Resources Dept., 1625 N. Schrader Blvd., Los Angeles, CA 90028

The Los Angeles LGBT Center is an Equal Opportunity Employer and is committed to fostering diversity within its staff. Applications are encouraged from all persons regardless of their race, color, ancestry, religious creed, national origin, sex, sexual orientation, gender identity, gender expression, medical/physical/mental condition, pregnancy/childbirth and related medical condition, age, marital status, or veteran status.